

## Department of Commerce

1353.103

its assets and liabilities and other information deemed necessary by the offeror or required by the Contracting Officer. For approval of self-insurance under the State Workmen's Compensation Law and the United States Longshoremen's and Harbor Workers' Act, evidence of qualifications as a self-insurer under the applicable compensation statute must be furnished to the Contracting Officer.

(End of provision)

### **1352.219-1 Women-owned small business sources.**

As prescribed in 1319.7003, insert the following provision:

#### **WOMEN-OWNED SMALL BUSINESS SOURCES (MAY 1985)**

The contractor agrees to develop a list of qualified bidders that are women-owned small businesses. The Small Business Administration Procurement and Automated Source System (PASS) and the Minority Vendor Profile System (MVPS) may be used for this purpose. The contractor may contact the Department of Commerce, Office of Small and Disadvantaged Business Utilization (OSDBU) for assistance.

The Contractor shall provide opportunities for women-owned small businesses to compete for subcontracts by making information on forthcoming opportunities available.

Where the clause "Small Business and Small Disadvantaged Business Subcontracting Plan" is required in accordance with FAR 19.708(b), the contractor shall include qualified women-owned small businesses in the subcontracting plan.

(End of provision)

[51 FR 15333, Apr. 23, 1986]

### **1352.233-2 Service of protest.**

As prescribed in 1333.106, insert the following provision:

#### **SERVICE OF PROTEST (JAN 1985) (DEVIATION FAR 52.233-2)**

Protests, as defined in 33.101 of the Federal Acquisition Regulation, shall be served on the Contracting Officer and the Contract Law Division of the Office of the Assistant General Counsel for Finance and Litigation by obtaining written and dated acknowledgment of receipt from the Contracting Officer or the head of the contracting office or designee and from the Contract Law Division of the Office of the Assistant General Counsel for Finance and Litigation located at the U.S. Department of Commerce, Herbert C. Hoover Building, Room H5882, 14th St. be-

tween Pennsylvania and Constitution Avenues, NW., Washington, DC 20230.

[Insert the address of the contracting officer or refer to the number of the block on the Standard Form 33 or 1442, etc., where the address of the contracting office is located.]

(End of provision)

[51 FR 15333, Apr. 23, 1986]

## **PART 1353—FORMS**

Sec.

1353.000 Scope of part.

### **Subpart 1353.1—General**

1353.103 Exceptions.

### **Subpart 1353.2—Prescription of Forms**

1353.200 Scope of subpart.

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1353.204-2 Contract reporting (CD 409).

1353.213 Small purchase and other simplified purchase procedures (CD 404).

1353.232 Contract financing.

1353.232-2 (CD 45).

#### **APPENDIX A—FORMS [NOTE]**

AUTHORITY: Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 486(c)), as delegated by the Secretary of Commerce in Department Organization Order 10-5 and Department Administrative Order 208-2.

SOURCE: 49 FR 12965, Mar. 30, 1984, unless otherwise noted.

### **1353.000 Scope of part.**

This part supplements FAR Part 53 by prescribing specific exceptions to FAR prescribed forms for Department-wide use.

### **Subpart 1353.1—General**

#### **1353.103 Exceptions.**

The Department's policy is to use the FAR and CAR prescribed forms unless prior specific authority for exceptions or alterations has been obtained. Requests for exceptions to FAR or CAR forms shall be submitted to the Office of Procurement and Federal Assistance in the form prescribed by FAR 53.103 (See 1301.4 for authority to deviate).

### Subpart 1353.2—Prescription of Forms

#### 1353.200 Scope of subpart.

This subpart prescribes forms for Department-wide use which are exceptions to FAR prescribed forms. This subpart is arranged by subject matter, in the same order and keyed to the parts of the FAR or CAR in which the form use requirements are addressed.

#### 1353.204 Administrative matters.

##### 1353.204-2 Contract reporting (CD 409).

(a) *CD 409 (11/84) Report of Individual Procurement (over \$10,000)*. CD 409 is prescribed for Department-wide use in reporting individual contract actions above \$10,000, in lieu of SF 279.

[50 FR 19364, May 8, 1985, and 51 FR 1377, Jan. 13, 1986]

##### 1353.213 Small purchase and other simplified purchase procedures (CD 404).

(e) *CD 404 (1/84) Supply, Equipment of Service Order*. In lieu of OFs 347 and 348, CD 404 is prescribed for Department-wide use as follows:

- (1) To accomplish small purchases
- (2) To issue orders under basic ordering agreements
- (3) To issue orders for paid advertisements

(4) To issue orders for construction or dismantling, demolition, or removal of improvements.

[50 FR 19365, May 8, 1985, and 51 FR 1377, Jan. 13, 1986]

#### 1353.232 Contract financing.

A Department approved procurement request form certifies the availability of adequate funds for contract actions (See FAR 32.702). The Department's procurement request form also transmits technical and other specifications of the request, administrative approvals and clearances, and information for processing payments.

[50 FR 19365, May 8, 1985, and 51 FR 1377, Jan. 13, 1986]

##### 1353.232-2 (CD 45).

*CD 45 (3/76) Requisitioning Form*. CD 45 is prescribed for Department-wide use in requesting action from the servicing contract office. This form is the vehicle for administrative approvals, clearances, and certification of the availability of adequate funds as specified in FAR 32.702.

#### APPENDIX A—FORMS

EDITORIAL NOTE: Appendix A published at 49 FR 12967, Mar. 30, 1984 and confirmed at 51 FR 1377, Jan. 13, 1986, does not appear in the Code of Federal Regulations. For FEDERAL REGISTER citations affecting appendix A, see the List of CFR Sections Affected, in the Finding Aids section of this volume.